Appendix 1
Scrutiny Board (Strategy & Resources)
Work Schedule for 2022/23 Municipal Year

June	July	August
Meeting Agenda for 20 June 2022	**Meeting Agenda for 25 July 2022**	**No Scrutiny Board meeting scheduled.**
Scrutiny Board Terms of Reference / Sources of Work (DB) / Co-opted members reports Performance Update (PM) Financial Outturn (PM) Procurement update: contracts, T&Cs and monitoring of those T&Cs.	Digital Strategy Update Agile Working and Estate Realisation Recruitment and Retention Area based income assessment (council tax and business rates)	
Working Group Meetings		
	4/7/22 – remote session: budget assumptions & impact of external factors such as inflation	
Site Visits		

Scrutiny Work Items Key:

PSR	Policy/Service Review	RT	Recommendation Tracking	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring	C	Consultation Response

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September	October	November
Meeting Agenda for 26 September 2022	**No meetings**	**Meeting Agenda for 7 November 2022**
Electoral Services Update (PM) Annual Corporate Risk Management Report (PM) Customer Contact (PDS)		Leeds 2023 including update on Community Committee / ward member engagement (PM) Financial Health Monitoring & Impact of Inflation and Medium term financial strategy (PM) The UK Shared Prosperity Fund (PM)
Working Group Meetings		
Site Visits		

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December	January	February
Meeting Agenda 12 December 2022	**Meeting Agenda for 16 January 2023**	**Meeting Agenda for 20 February 2023**
Devolution Update (PM) Staff Inclusion: to include staff network representation (PM) Core Business Transformation (PSR)	Consultation & Communication (PSR) Best City Ambition Update/ Performance Report (PSR/PM) Financial Health Monitoring (PM) 2023/24 Initial Budget Proposals (PDS)	LGA Peer Review (PDS) Civic Enterprise Leeds – Update Report (PM) Procurement update (PM) FOI: progress on performance, potential for automation (PSR)
Working Group Meetings		
Budget Working Group – 15 December 2022, 10.30AM		
Site Visits		

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March	April	Notes
Meeting Agenda for 27 March 2023	**No Scrutiny Board meeting scheduled.**	**Items to be scheduled**
Staff Absence – update report (PM) Elections Update – Voter ID (PM) End of Year Summary Statement to include Statement of Recommendations / Actions: Procurement		
Working Group Meetings		
Site Visits		

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